

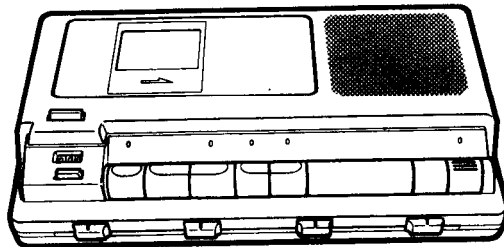
**SANYO**

---

**INSTRUCTION MANUAL**

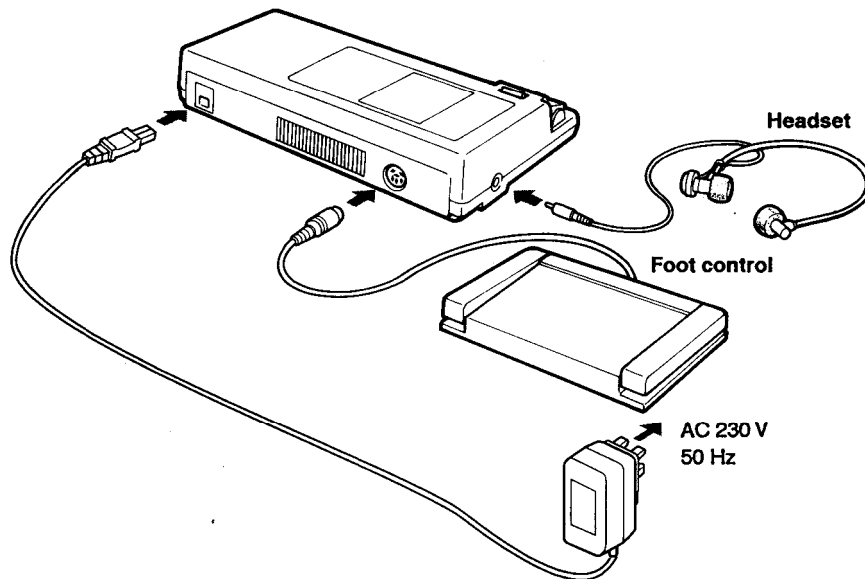
**TRC-8080**

**MEMO-SCRIBER  
Standard Cassette  
Transcribing System**



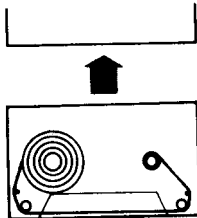
## PREPARATIONS

### Connections



### Loading a cassette

1. Pull the EJECT lever to open the cassette compartment lid.
2. Load a cassette with the full reel to the left.
3. Close the lid by pressing the centre front of the lid.



#### NOTE:

Be sure to close the lid after loading a cassette. The unit does not operate unless the lid is closed.

### Warning beep tones

The unit emits a warning tone in the following cases;

**No cassette:**

A tone sounds if there is no cassette in the unit when the unit is in the operating mode.

**End of tape:**

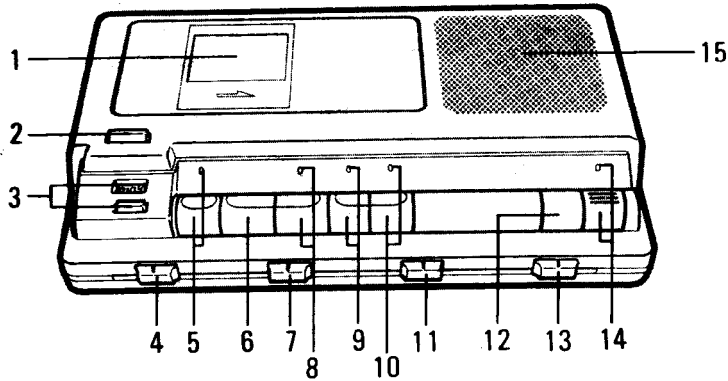
A tone sounds when the tape reaches the end in all operating modes.

**Erase protection:**

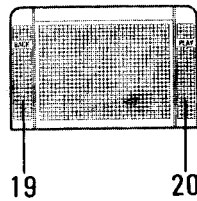
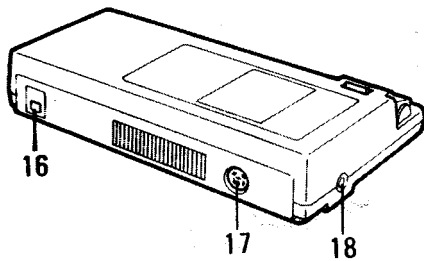
A tone sounds if you attempt to erase a cassette, whose erasure guard tab has been broken.

## CONTROLS

- |  |   |
|--|---|
| 1. Cassette compartment lid                      | 9. Fast forward button and indicator (FFWD) |
| 2. Eject lever (EJECT)                           | 10. Rewind button and indicator (REW)       |
| 3. Tape counter and reset button (COUNTER/RESET) | 11. Tone control (TONE)                     |
| 4. Backspace control (BACKSPACE)                 | 12. Search button (SEARCH)                  |
| 5. Erase button and indicator (ERASE)            | 13. Speed control (SPEED CONTROL)           |
| 6. Stop button (STOP)                            | 14. Power button and indicator (POWER)      |
| 7. Volume control (VOLUME)                       | 15. Speaker                                 |
| 8. Play button and indicator (PLAY)              |   |

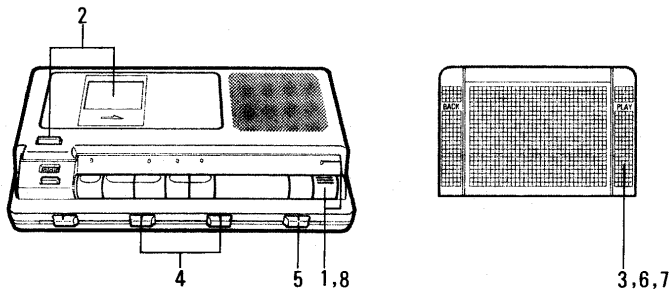


- |                                       |                        |
|---------------------------------------|------------------------|
| 16. External DC 9V socket (EXT DC 9V) | <b>Foot control</b>    |
| 17. Remote control socket (REMOTE)    | 19. Back switch (BACK) |
| 18. Earphone socket (EARPHONE)        | 20. Play switch (PLAY) |



- The rating label is located on the bottom of the unit.

## TRANSCRIPTION



1. Press the POWER button.
2. Load a cassette to be played.
3. Press the PLAY switch on the foot control to begin transcribing. Playback will continue while the switch is being pressed.
  - Playback can also be started by pressing the PLAY button on the unit. In this case, the STOP button can be pressed to stop playback.
4. Adjust the VOLUME and TONE controls as desired.
5. Use the SPEED CONTROL to adjust the playback speed to your liking.
  - The "0" position on the scale is for normal tape speed.
6. If you wish to review the dictation, release the PLAY switch. The tape automatically backspaces according to the BACKSPACE control setting.
  - Use the BACKSPACE control to adjust the automatic backspace feature for your convenience.
  - For a longer review, press the BACK switch and the tape backspaces continuously until you release the BACK switch.
7. To pause, release the PLAY switch.  
Continue with this start-stop method until the transcription is completed.
8. To turn the unit off, press the POWER button to release.

### Index search

1. Press the SEARCH button to ON.
2. Press the REW or FFWD button on the unit, or the BACK switch on the foot control.  
The tape stops briefly and a beep tone sounds when the tape reaches the index mark recorded.

### NOTE:

The index marks are made on the SANYO TRC-8800 Memo-scriber.

### Erasing

After transcription is completed, you can erase the cassette.

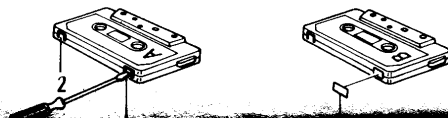
1. Press and hold down the ERASE button, then press the REW button.
2. When the tape reaches the end, a beep tone sounds. Press the STOP button to stop erasing.
  - You can also perform "forward erasing" by pressing both FFWD and ERASE buttons.

### Use as a tape player

You can also play a pre-recorded cassette on the unit. Load a cassette and press the PLAY button. Use the FFWD or REW button to advance or rewind the tape rapidly.

### Safeguards against accidental erasure

- To protect side A, break out tab (1). To protect side B, break out tab (2).
- To record or erase a protected cassette, cover the erase guard tab openings with adhesive tape (3).



## MAINTENANCE

### Cleaning the cabinet

Use a clean soft cloth moistened with plain lukewarm water and wrung dry. Never use benzol, benzene or other strong chemical cleaners since these could damage the finish of your unit. It is important that no liquid reaches the inside of the unit.

### Cleaning the heads

For continued high performance, periodically clean the heads, pinch roller and capstan whenever an accumulation of dust and red-brown oxide particles is noticed.

To do this, pull the EJECT lever to open the cassette compartment lid. Remove the cassette and switch off the power. Carefully rub each head (4, 5), pinch roller (3) and capstan (2) with a cotton swab (1) moistened with isopropyl alcohol or special head-cleaning fluid.

